



## Information for Applicants 2024-2025

Candidates to be considered for The Alba MBA and MBA with Shipping Program must submit the following documents:



- ALBA's application form through our website: <https://goacg.force.com/apply/>
- A certified copy of their Bachelor's degree;
- Official academic transcripts from each undergraduate, graduate or professional school attended;
- Two letters of recommendation (ALBA accepts recommendation letters, either in Greek or in English language);
- A minimum of 3 years substantial work experience (after the acquisition of the bachelor degree) is required for all MBA Programs;
- Evidence of fluency in the English language. Candidates are required to hold the Proficiency (Cambridge or Michigan or Michigan State University (MSU)) or take the TOEFL (the required score is 100 or above) or IELTS (the required score is 6.5 or above), or a bachelor's degree from a university where all courses were taught in English), or the Duolingo English Test (the required score is 125 or above) or a bachelor's degree from a university or Business School where all courses were taught in English;
- A minimum GMAT score of 550 and above (or a GRE score of 155 and above) will strengthen the application for the MSc program of an applicants' choice. In cases of "weak" academic background and after the academic evaluation of the file, the Academic Committee reserves the right to conditionally accept an applicant for a Master program, upon bringing a GMAT score of 550 and above (or a GRE score of 155 and above) prior the beginning of the program;
- A personal CV in English language;
- A copy of the police ID (for Greek citizens) or passport (for International candidates);
- Receipt of the non- refundable application fee's deposit: After the online submission of each application, the candidate will receive via email a unique banking ID & further instruction for the payment of the non-refundable application fee of 60€. The process of issuing a banking ID takes 3-4 working days, right after the online submission of the application. Applicants who will not proceed with the payment of the application fee, they will not receive the final decision for their application from the respective academic program;

Applicants who cannot obtain an official transcript by the time of application, may submit a photocopy as a temporary substitute, in order to expedite the evaluation process.

**All candidates will be asked to go through a personal interview.**

Applications with one or more missing documents will not be processed until these documents are received. Admission to the Program is decided by the Admissions Committee on the basis of the qualifications and the applicant's personality and commitment.

ALBA accepts applications all year round & candidates are encouraged to apply as soon as possible. However, applications received after the beginning of the program will not be reviewed for the current intake, but will certainly be reviewed for next year's intake.